

REGULATION

Standing Committees, Their Function And Membership

2026



This Policy was adopted by the IDNA Board on 25 February 2026

NETBALL ILLAWARRA REGULATION

STANDING COMMITTEES, THEIR FUNCTION AND MEMBERSHIP

1 PURPOSE

In accordance with authority provided by Section 41 of the Illawarra District Netball Association Constitution, the Board has created this Regulation that identifies the Standing Committees of the Association, their function, their requirements, and their membership. This regulation has been created to be read in conjunction with Section 21 of the Constitution and interpreted in accordance with the Constitution.

2 STANDING COMMITTEES OF NETBALL ILLAWARRA

Without limiting the Association's power of delegation, as expressed in Section 21 of the Constitution, the Association shall operate the following Standing Committees each year:

Player and Coach Development
Umpires
Competition
Communication & Events
IDNA Representative Program

3 MEMBERSHIP OF THE STANDING COMMITTEES

3.1 General

- (a) All members of a Standing Committee shall be senior members of Netball Illawarra.
- (b) All members of a Standing Committee shall have a current "Working with Children Check" clearance with IDNA.
- (c) Members of a Standing Committee shall be elected at a Board. Any vacancies remaining shall be considered as casual vacancies and may be filled by appointments made by the Board.
- (d) The voting procedures for positions on a Standing Committee shall be in accordance with the Constitution and Regulations of the Association.
- (e) A Standing Committee may, with the Board's permission, co-opt the assistance of a person who is member of the Association, where their expertise will assist the Standing Committee fulfil its function. The co-opting of such assistance will be for the provision of technical and legal advice and will not constitute membership of the Standing Committee or any voting privileges in the decision-making process.

- (f) Members of the Board may be elected or appointed as a member of a Standing Committee.
- (g) Each Committee, except where there is a Director appointed as its Chairperson, shall elect one of its members to act as its Convenor
- (h) No member may belong to more than three (3) Standing Committees.

3.2 Player and Coach Development Committee

- (a) The Player and Coach Development Committee may consist of a maximum of fifteen (15) members approved by the Board plus the Director of Player and Coach Development who shall be the Convenor of the Standing Committee.

3.3 Competition Committee

- (a) The Competition Committee may consist of a maximum of fifteen (15) members approved by the Board plus the Competitions Director who shall be the Convenor of the Committee.

3.4 Communication and Events Committee

- (a) The Communication & Events Committee may consist of a maximum of fifteen (15) members, approved by the Board plus the Communication & Events Director who shall be the Convenor of the Committee.

3.5 Umpires Committee

- (a) The Umpires Committee may consist of up to fifteen (15) members approved by the Board plus the Director of Umpiring who shall be the Convenor of the Committee.

3.6 IDNA Representative Program Committee

- (a) The IDNA Representative Program Committee may consist of up to fifteen (15) members approved by the Board plus the IDNA Representative Program Director who shall be the convenor of the Committee.

4 FUNCTION OF THE STANDING COMMITTEES

4.1 General

- (a) Standing Committees shall submit all recommendations to the Board for approval.
- (b) Standing Committees shall submit a written report to each meeting of the Board for ratification.
- (c) Members of Standing Committees shall not disclose any matters discussed at their meetings until such matters have been presented to the Board.
- (d) No Standing Committee Meeting shall be held so as to conflict with a Board or a Council Meeting.

4.2 Player And Coach Development Committee

- (a) Prepare a schedule for all development opportunities that we are able to assist with for the year to present to the Board for approval.
 - Coach development – courses, training sessions

- Player development – clinics, pathway sessions
- (b) Organise coaches for any School Holiday Coaching Days that may be scheduled.
- (c) Manage and control the selection and coaching of the 11 years Talent Squad.
- (d) Organize uniform fitting days & requirements for each team.
- (e) Work on program development for the 11 years and discuss with Representative Program Director to ensure compatibility and natural progression to the IDNA Representative Program.
- (f) Check over selections forms to ensure correct & up to date.

4.3 Competition Committee

- (a) Provide grading support to the Board.
- (b) Coordinate all requirements for the Net Set Skills program - helpers, equipment, register of participants etc.
- (c) Coordinate all requirements for the smooth running of the Fairy Meadow Grounds – control of the games, canteen, security, scoresheets, be able to cancel games in inclement weather.
- (d) Coordinate all requirements for the smooth running of the Berkeley Grounds – control of games, collection of scoresheets, recording of incidents, morning check of courts, rubbish removal etc.
- (e) Coordinate all Results and player playing information for Junior, Intermediate, Cadet & Senior teams. Ensure all information is updated by the following Wednesday.
- (f) Receive Forfeit information and advice relevant umpire committee and results contacts.
- (g) Assist with the Carnival coordination support – fixtures, scoresheets, grades, club responsibilities for the day.

4.4 Communication And Events Committee

- (a) Liaise with all portfolios to ensure that all event and communication information has been created and is made available and ready for updating on the Website.
- (b) Liaise with all portfolios to ensure that all event and communication information has been created and is made available and ready for updating on Facebook /Instagram.
- (c) Plan for promotion of the Winter Competition and ensure information is updated and scheduled ready on social media.
- (d) Plan for the promotion of the various Indoor Competitions in conjunction with the Sports Administrator
- (e) Liaise with Clubs to share information – good news stories – weekly games, coach of the week,
- (f) Liaise with South Coast Blaze on the opportunities they will be providing to Netball Illawarra and organize the information to go out on all platforms.

4.5 Umpires Committee

- (a) To investigate and implement methods of encouraging and improving umpiring within the Association.
- (b) To investigate and implement methods to increase the number of active Nationally Badged umpires within the Association.

- (c) To identify umpires that demonstrate the knowledge and skills that could allow them to be developed into a nationally badged umpire or attain a higher national badge.
- (d) To assist the Umpires Director in the Coaching and Badging of Umpires.
- (e) To allocate club umpiring duties to all NetSetGo and Junior games.
- (f) To allocate umpires to all Cadet and Senior games.
- (g) To organise umpiring for the Talent Squad selection trials.
- (h) To organise umpiring for the selection trials for all Representative Team selections.
- (i) To organise umpires to assist the Representative squads with their training.
- (j) To organise umpires to travel with all Netball Illawarra representative teams to Carnivals and coaching of said umpires.
- (k) To organise suitable umpires to travel with the Talent Squad teams to carnivals and coaching of said umpires.

4.6 Representatives And Representative Player Development Committee

- (a) Prepare a Representative Calendar for each year for all things reps – training, selections, carnivals, meetings etc.
- (g) Create a Social media plan to ensure all the information across all Player, Representatives, and Coaching aspects is disseminated at the correct time.
- (h) Create a Fundraising/sponsorship plan & organize with Events portfolio e.g., BBQ, Trivia nights.
- (i) Organize Launch days e.g. - Red & White day & Senior team announcing.
- (j) Check over Representative Regulations and information sheets each year to make sure they are up to date with all changes.
- (k) Organize uniform fitting days & requirements for each team.
- (l) Work on program development for each age – progression.
- (m) Check over selections forms to ensure correct & up to date.
- (n) Complete stocktake of equipment and uniforms at the end of each year.

5 CONVENORS OF THE STANDING COMMITTEES

The Convenors of all Committees shall:

- (a) Advise committee members, and the Secretary, of all meetings at least Forty-eight (48) hours prior to the Meeting.
- (b) be responsible for the recording of minutes of all meetings of their committee and retaining a record of such minutes.
- (c) forward copies of the minutes and recommendations to the Secretary and to each member of the Standing Committee within fourteen (14) days of each meeting.
- (d) submit reports for consideration by the Board.
- (e) provide a written report of the activities of their Committee to each Council Meeting.
- (f) forward an Annual Report of the work of the Committee to the Secretary by December 31 each year.